

Late Work Form

(Staple this form to the work you are turning in late)

Student's Name: _____

Date you are turning in the late work: _____

Check ONE and fill in the blank:

This is late because I was **ABSENT** from class the day it was due.

This is late because:

What can you do to make sure your work comes in on-time in the future? BE SPECIFIC! (You **DO NOT** have to answer this question if your reason is due to **ABSENCE**.)

Parent/Guardian Signature: _____

Date: _____

(Parents/Guardians, if you have comments and/or questions, please write them on the back of this paper)

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